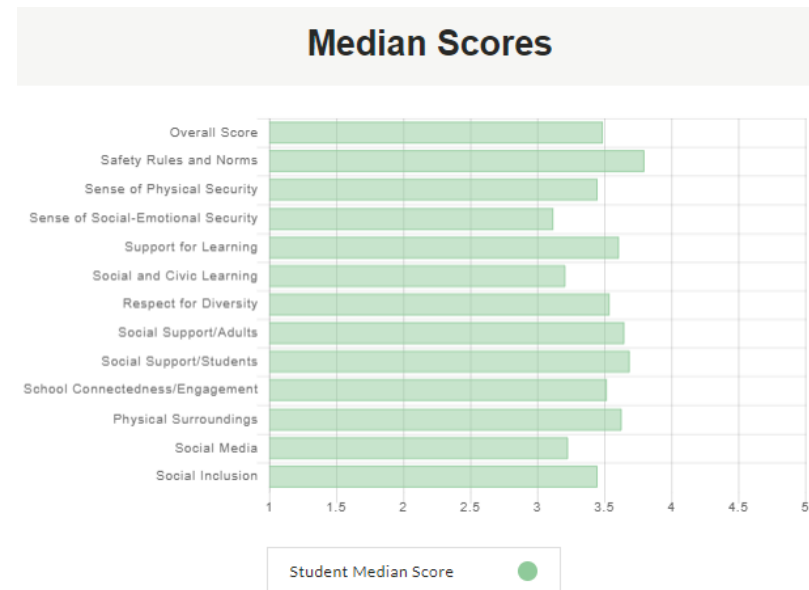


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# Survey Portal and Dashboard

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- In-depth finding of your school's unique strengths and needs
- Specific information based on subgroup data (grade level, gender, race, departments, positions, etc.)
- Detailed guidelines, form letters, best practices, real-time survey response rates through your school's personal online dashboard



# Action Planning Resources

High Impact High Effort {Long-term Projects}	High Impact Low Effort {Short-term projects}
Service Learning Program, Advisory, Peer-mentoring, etc.	"Acceptance Day," Staff training, themed lesson plans, etc.
Low Impact High Effort {Skip}	Low Impact Low Effort {Low Lying Fruit}
	Cleaning the bathrooms, painting the walls, etc.



## Worksheet #2 - Translating Research into Action

Area Targeted for Action (e.g. Students - Emotional Safety)	School Profile -Data Retreat, Sub-group data, Demographics, etc. <ul style="list-style-type: none"> <li>What existing school/district data informs this profile?</li> <li>What strengths can be leveraged?</li> <li>What is the area of need and possible underlying causes?</li> </ul>	Additional Research <ul style="list-style-type: none"> <li>What more would you like to know? (E.g. are there times/ places in particular in which safety is an issue?)</li> <li>How can you best find this out? (E.g. school discussion, focus groups, mini-surveys)</li> </ul>	Possible Actions <ul style="list-style-type: none"> <li>Importance/Potential Impact</li> <li>Relative Difficulty</li> </ul>

Data and Program Audit <ul style="list-style-type: none"> <li>How can existing datasets inform the possible actions you will take?</li> <li>What programs in the school could be used to support possible actions?</li> </ul>

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Identify areas targeted for action

## Priority Grid



Worksheet #4 – Long Term Sample Action Planning Template	
<b>Objective</b> <ul style="list-style-type: none"> <li>Goal Statement (Including sub-goals)</li> </ul>	<b>To increase student-to-student respect through "Pen Pal" cross-school project</b> Students from Manhattan Middle School will be paired with students at neighboring school w/ diverse population. Teachers will guide students to explore cultural themes and respect issues together through a letter writing/ video project as part of ELA/ history classes throughout the year. Efforts will be aligned to meet state grade-level standards.
<b>Definition of the Need</b>	There is a high level of bullying directed toward a recent influx of Somali students. Students need more intensive education around cultural respect and awareness.
<b>Measures of Current Status</b>	CSCI findings show low ratings for student respect for diversity (predominantly student to student). Parent and staff report targeted student bullying based on ethnic/ cultural differences. Student focus group exposed cultural barriers and clicks.
<b>Measures of Future Success</b>	Higher ratings for Respect for Diversity in future assessments. Increased cross-participation between student groups. Decrease in reports of bullying and student targeting.
<b>Strategy</b> <ul style="list-style-type: none"> <li>Rationale (How it should work and why)</li> </ul>	This project will increase student awareness by aligning in-class lessons with real-life discussions of how students experience diversity. It will be infused into existing curriculum and includes a mid-year and end-year assessment for students.

## Action Planning Template

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